**TO WHOM SO EVER IT MAY CONCERN**

To,

*(Name & complete address of Employee)*

I, \_\_\_\_\_\_\_\_\_\_ *(full name of the property owner)* resident of \_\_\_\_\_\_\_\_\_\_\_\_\_ (*complete address of the property owner*) aged \_\_\_\_ do hereby declare that I have leased flat/house \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(complete address of the rented property)* from \_\_\_\_\_\_ *(date)* to ­­ \_\_\_\_\_\_\_\_ *(date)* to \_\_\_\_\_\_\_\_\_\_\_ *(name of employee)* at a monthly rent of Rs. \_\_\_\_\_\_\_/- *(amount in words)*.

 Further I do hereby declare that my total income during the financial year 2015-2016 did not exceed the statutory limit prescribed under Income tax Act,1962 and have not assessed to tax and does not have a PAN card .

Verification

I,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(full name of the property owner)* do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the \_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Sd/-

Date: (Name of the Property Owner)

Place: